

**Minutes of the Public Works Committee
November 13, 2014**

Chair David Swan called the meeting to order at 8:30 a.m.

Committee Members Present: County Board Supervisors David Swan, Steve Whittow, Robert Kolb, Carl Pettis and Keith Hammitt. **Absent:** Kathleen Cummings and Richard Morris.

Also Present: County Board Chief of Staff Mark Mader, Administrative Specialist Karen Phillips, Senior Civil Engineer Karen Braun and Senior Landscape Architect Steve Brunner.

Correspondence

- Open Enrollment Packet - Waukesha County Health Insurance Program

Approve Minutes of October 16, 2014

MOTION: Hammitt moved, second by Whittow to approve the minutes of October 16, 2014. Motion carried 5-0.

Executive Committee Report of October 20, 2014

Swan reviewed the items discussed at the October 20th Executive Committee meeting:

- Interviewed candidates for the 15th supervisory district vacancy
- Approved ordinance relative to the benefits and salary of the County Board chairperson

Meeting Approval

MOTION: Hammitt moved, second by Whittow to approve attendance at the Wisconsin County Highway Association Winter Road School in January 2015. Motion carried 5-0.

Future Meeting Date

- December 4, 2014

Ordinance 169-O-75: Sale Of County Property Lands Adjacent To The County Highway Nashotah Substation Village Of Nashotah

Braun was present to discuss this ordinance which allows for the sale of 0.079 acres of land from the Waukesha County Nashotah Highway Substation property to an adjacent owner.

The adjacent landowner has been leasing the strip of land from the County to utilize as a parking lot for his business. He has expressed a desire in purchasing the land. Based upon comparable commercial land values and the County's costs to sell, Braun determined the value of the land to be approximately \$6.00 per square foot. The Department of Public Works (DPW) and the prospective buyer have negotiated a selling price of \$24,000 for the subject parcel.

MOTION: Hammitt moved, second by Kolb to approve Ordinance 169-O-075.

In response to Pettis's question, Braun stated the sale of the land would have no impact on County operations in the future; DPW has determined the County does not need the land.

At Swan's advice, Braun will verify with the Village of Nashotah that the location of the existing retaining wall is code compliant.

Motion carried 5-0.

Approval of Bid: Exterior Signage Upgrades at Waukesha County Expo Center and Naga-Waukee Park Ice Arena

Brunner reviewed the scope of the exterior signage upgrade project. The existing signs are old and in a state of disrepair. The manual letter boards will be replaced with electronic messaging signs equipped with LED technology. Brunner expounded on the cost efficiencies that would be attained by having the County's electrician perform the necessary electrical work to save approximately \$35,000 in electrical costs.

Brunner recommended award of the contract to the low bidder, Graphic House, Inc., of Wausau. In response to Swan's question, Brunner assured there are adequate funds in the budget to cover all aspects of the project.

MOTION: Hammitt moved, second by Whittow to approve the bid from Graphic House, Inc. in the amount of \$97,066. Motion carried 5-0.

MOTION: Whittow moved, second by Kolb to adjourn the meeting at 9:11 a.m. Motion carried 5-0.

Respectfully submitted,

Kathleen M. Cummings
Secretary